

ADDENDUM TO
RFQ For ENGINEERING SERVICES

March 20, 2023

Dear Engineering Service Providers:

Below are the revisions made to the RFQ/SOQ packet for quick reference.

1. Cover Letter, pg. 1, par. 1: Attached is a copy of the City's Request for Qualifications ("RFQ") for engineering services. These services are being solicited to assist the City of Childress with project related services and project implementation of a contract funded through various funding sources for water and wastewater system improvements.
2. Cover Letter, pg. 1, par. 4 - The deadline for submission of SOQs is **4:00 p.m. on April 7th, 2023**. It is the responsibility of the submitting entity to ensure that the SOQ is received in a timely manner. SOQs received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting provider. The City of Childress reserves the right to negotiate with any and all service providers submitting timely SOQs.
3. Page 2 – Title
4. Page 2, #2 - Statement of Qualifications - Statement of Qualifications - The City is seeking to contract with a competent engineering/surveying firm, registered to practice in the State of Texas.
 - Public works construction including but not limited to mitigation projects;
 - Federally funded construction projects; and
 - **Transmittal letter including:**
 - Brief statement of the firm's understanding of the scope of the work to be performed;
 - Confirmation that the firm meets the appropriate state licensing requirements to practice as an Engineer in Texas
 - Confirmation that the firm has not had a record of substandard work within the last five years;
 - Confirmation that the firm has not engaged in any unethical practices within the last five years;
 - Any other information that the firm feels appropriate to support their understanding;
5. Page 3, Bullet 5 - **Form 1295**, (enclosed). Effective January 1,2018, all contracts and contract amendments, extensions, or renewals executed by the City Council will require the completion of Form 1295 "Certificate of Interested Parties" pursuant to Government Code § 2252.908. Form 1295 must be completed by the awarded vendor at time of signed contract submission. Form 1295 is included in this RFQ for your information. Form 1295 requires the inclusion of an "unsworn declaration" which includes, among other things, the date of birth and address of the authorized representative signing the form.

6. Page 4, point 7, pars. 1,2 - Deadline for Submission – SOQs must be received no later than **4:00 p.m.** on **April 7th, 2023**. It is the responsibility of the submitting entity to ensure that the SOQ is received in a timely manner. SOQs received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm.

Complete the Public Notice information in the instructions - Please electronically submit your SOQ in .pdf format via email to khodges@childresstexas.net and/or submit your proposal of services and a statement of qualifications for the proposed services on a thumb drive to the following address: Attn: Kevin Hodges, City Manager 315 Commerce St., P.O. Box 1087, Childress, TX 79201. Statements of Qualifications must be received by the City no later than **4:00 p.m.** on **April 7th, 2023** to be considered.

7. Page 5, par. 1 - **SCOPE OF SERVICES REQUESTED**

Providers will help the City fulfill State and Federal statutory responsibilities related to funding and design of water & wastewater system improvements. Respondents may be qualified to provide Program Engineering services for one or more programs or services (environmental, acquisition, general administration, etc.) Program engineering services must be performed in compliance with local or state requirements.

8. Page 8 – Title

9. Page 8, Experience, #1 - Has previously designed water/wastewater improvement projects